

Registration Agreement for St. Clare's Christian Preschool School Year 2018 – 2019

Child's Name: _____ M/F: _____ Date of Birth: _____

Mom's Name: _____ Dad's Name: _____

Mom's Phone Number: _____ Dad's Phone Number: _____

Mom's Email: _____ Dad's Email: _____

Address: _____ City: _____ Zip: _____

Tour taken: Yes/No

"Meet & greet" child by Director: Yes/No

Days Needed: ___ Monday to Friday(M-F) ___ Monday/Wednesday/Friday(MWF) ___ Tuesday/Thursday(T/Th)

Time Needed: ___ Full Day (7:00am-6:00pm) ___ Part Day (9:00am-3:00pm)

In accordance with the Preschool's Monthly Tuition Fees, I agree to pay the following sums:

Payable on Registration:

Registration Fee: Amount: \$150 Date Paid: _____ Check # _____

Half-Month Tuition Deposit: Amount: _____ Date Paid: _____ Check # _____

Total: _____ (Make check payable to St. Clare's Preschool)

Payable at Start Date:

Key Deposit: Amount: _____ Date Paid: _____ Check # _____

Pro-rate Tuition: Amount: _____ Date Paid: _____ Check # _____

Other Fees

In September, an Annual Classroom Supply Fee of \$150 is applied to each child's account. In October, a Family Service Fee is applied to each child's account, this fee can be refunded after a family has completed 5 hours of family service, or a family can decide to leave the monies with us to fund ongoing maintenance projects at the school.

Withdrawal from the Preschool

With two weeks advance written notice of withdrawal, the Half-Month Tuition Deposit will be refunded, the Registration Fee is not refundable.

Modifications to this registration agreement may only be made in writing and must be signed and dated by both parties to be binding. Verbal modification is not binding under this agreement. All licensing documentation must be complete and in school files no later than the first day of attendance at Preschool.

Parent/Guardian Signature: _____ **Date:** _____

Director Signature: _____ (Sue Orbell 925 462-0938) **Date:** _____

How did you hear about us? _____

Completed by the Director
Agreed start date: _____

Age group: _____